

Develop your career

Transport & Warehouse Operations Supervisor

Apprenticeship Standard



The Transport and Warehouse Operations Supervisor Standard equips you with the knowledge, skills and behaviours to effectively monitor and supervise transport or warehouse operations. Depending on your career aspirations, you can choose between the transport or warehouse pathways for this apprenticeship. You will learn how to understand customer contracts, manage staff performance, use it to monitor productivity, ensure compliance, put controls in place to monitor this and improve your resource planning and project management skills.

What skills will I develop?

You will develop skills and professional competence in many areas such as

Understanding and meeting customer service contracts

Developing methods to monitor staff performance and behaviours including recruitment and resource planning

Understanding how IT systems are used to promote productivity

Developing knowledge of compliance relating to the environment, health, safety and wellbeing and regulatory requirements

Techniques to monitor and report on day-to-day operational performance of the supply chain.

Developing knowledge and competence of resource planning methods and techniques to ensure budgets and targets are met

Develop organisational improvement techniques and project management skills

If you choose the transport route of this apprenticeship, you will also achieve the **Transport Manager CPC**. If you choose the warehouse route, you can include **IOSH** certification as part of your training. If you haven't already achieved English and maths qualifications to level 2, you will also complete this as part of your training.

Duration

12 to 15 months.

Structure of Apprenticeship

Phase 1 Initial assessment

The initial assessment is a pre-course session to plan your training. Your existing skills and prior experience will be assessed and we will develop a tailored programme so you can practice and acquire the particular skills of the job role. You will also complete a straightforward assessment in English and maths to see if you need support to develop these skills.

Phase 2 Training

This is when you start your programme of on and off-the-job training, to develop the skills you need to be a competent transport or warehouse operations supervisor. Your training will consist of on-the-job practice in the workplace underpinned by monthly online classroom sessions delivered flexibly around your working routines. Your TRS trainer delivers the classroom sessions and provides one-to-one support and revision sessions.

Phase 3 Gateway

The Gateway is a review stage towards the end of the apprenticeship when you meet with your employer and TRS trainer to see if you need any additional training or skills practice before you undergo your final assessment, known as the end point assessment (EPA).

Phase 4 End Point Assessment

In this final phase, you will undergo an assessment by an independent organisation to see if you have reached the required standard and at what level (pass or distinction).

Support

We provide a range of support to help you achieve your apprenticeship and progress in your long-term career. This includes specialist English and maths support if required. TRS has been awarded the **Matrix Standard** for career information, advice and guidance. We support your safety in the workplace throughout your apprenticeship and provide you with access to mental health coaches if required. If you need any additional support to achieve your qualification, we will help you with this. We are committed to providing a safe and respectful learning environment which is inclusive so that all apprentices can achieve the same high standard.

Why choose apprenticeships?

- Fits in with your working routine
- No cost to you
- Develop the skills employers want
- Clear progression routes

Progression options

Once you complete the apprenticeships you can apply to be a member of the Chartered Institute of Logistics and Transport CILT. You could also choose to progress onto a level 5 operations departmental apprenticeship.

Further information

If you want to do this apprenticeship, speak to your employer about the benefits or contact us using the details below. You can also view a detailed breakdown of this apprenticeship on the Institute For Apprenticeships & Technical Education website by scanning the code below.



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Click or scan to contact TRS



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