

## TRANSPORT OFFICE SKILLS BOOTCAMP

FOR STAFF WORKING OR ASPIRING TO WORK IN A TRANSPORT/TRAFFIC OFFICE

Our new Cheshire & Warrington Transport Office Skills Bootcamp is a 5-day online course delivered 1 day a week over 5 weeks, for staff who are already working in a transport office and need to develop their skills; or for staff who aspire to work in a transport office.

IDEAL STEPPING STONE TASTER COURSE FOR THOSE WHO ARE CONSIDERING ENROLLING ON THE TRANSPORT MANAGER CPC

This course is subsidised by Enterprise Cheshire & Warrington to train individuals aged 19+ who live or work in the Cheshire & Warrington LEP area & who have not attended a Skills Bootcamp in the last 12 months.

**COURSE TOPICS INCLUDE:** 

Transport compliance & legislation

Maintaining the vehicle records including how to do walk around checks

Safe & efficient driving principles & efficient route planning

Introduction to principles of management and leadership

**Conflict management and resolution** 

The course also includes workshops in RESILIENCE, HEALTHY LIFESTYLES, DIGITAL SKILLS, SELF-AWARENESS & PROFESSIONAL BEHAVIOURS

ONLY £150 (+VAT) FOR SMEs £450 (+VAT) FOR LARGE FIRMS



REACH OUT
FOR MORE INFORMATION

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Enterprise Cheshire + Warrington



